

DATE: _____

EVALUATION ON CONTRACTOR'S PERFORMANCE

PROJECT NO.: _____

SCHOOL/FACILITY: _____

PROJECT DESCRIPTION: _____

CONTRACTOR'S NAME: _____

PROJECT COORDINATOR _____

PROJECT COMPLETION DATE: _____

PROJECT COST: _____

Staff Contract ☐ Emergency ☐ Work Order ☐

1. Did any contractor refuse to submit a bid for this job? If yes, what is the contractor's name and what was the reason given by the contractor? Also, indicate the date(s) when the Contractor(s) was called.

2. How was the performance of the contractor on this project?

	<u>Quality of work</u>	<u>Responsiveness</u>	<u>Timeliness of Submittals</u>
Excellent	_____	_____	_____
Good	_____	_____	_____
Fair	_____	_____	_____
Not Satisfactory	_____	_____	_____

(if Not Satisfactory, please make comments below.)

Comments: _____

Reviewed By: _____

Action Taken: _____
